



## Assistant Site Manager

### ***Are you committed to making a difference in the world?***

If so, consider joining the dynamic team at The Fishing School (TFS). Founded in 1990 by former DC Metropolitan Police Department Officer Tom Lewis, TFS is a youth development organization serving students and their families in systemically disadvantaged communities of Washington, DC.



**About AmeriCorps:** AmeriCorps engages more than 75,000 Americans in intensive service each year at nonprofits, schools, public agencies, and community and faith-based groups across the country. Since the program's founding in 1994, more than 900,000 AmeriCorps members have contributed more than 1.2 billion hours in service across America while tackling pressing problems and mobilizing millions of volunteers for the organizations they serve.

**POSITION SUMMARY:** The Assistant Site Manager provides direct administrative and technical support to the Site Manager to help ensure effective day-to-day operations and continual alignment with stated goals and objectives. The assistant site manager's duties include:

- Site safety and Management
- School Engagement activities
- Parent Communication and Outreach
- Program Evaluation



### **As an AmeriCorps Member, YOU WILL GAIN:**

- Connection to a global alumni network of thousands of AmeriCorps
- A monthly stipend of \$1,044 (pre-tax)
- A health insurance stipend of up to \$150/month
- \$5,775 Segal AmeriCorps education award upon successful completion of the program
- Leadership and professional development opportunities
- Loan deferment and child care support if needed

### ***Eligibility Requirements:***

- Must be 17 years of age or older
- Must be a citizen or provide proof of legal residency
- Must possess a high school diploma or GED (Bachelor's degree preferred)
- Prior experience with after-school and summer school programming preferred

*The Fishing School is an equal opportunity employer. We will not discriminate against a member on the basis of race, color, religious creed, ancestry, union membership, age, sex, sexual orientation, national origin, disability, nor political affiliation.*